Preliminary Posting Executive Search Services

**Honey Creek Community School**

 The Board of Trustees for the Honey Creek Community School is in search of an executive director.

Honey Creek Community School was started by parents who were interested in finding quality alternative education for their children. In 1995, a charter was granted through the Washtenaw Intermediate School District (WISD) and has continued to offer innovative project-based curricula with a high degree of parental involvement. Honey Creek is fortunate to share a campus and a strong collaborative relationship with WISD’s High Point School – a facility dedicated to meeting the special needs of students with severe cognitive and multiple impairments.

Honey Creek has grown to a thriving school with three fully enrolled classes at each grade level: Early Elementary (K-1); Middle Elementary (2-3); Later Elementary (4-5) and a Middle School with four base classes each encompassing grades 6, 7 and 8. Total enrollment is currently near Honey Creek’s optimal limit at approximately 250 students. Our project based curriculum, small class sizes, strong academic performance and student-teacher relationships illustrate our uniqueness as an independent charter school.

Our school is committed to being a school where everyone feels safe, included, respected, and valued. We are dedicated to educating critical thinkers who are prepared to engage in social justice; and are empathetic and recognize the dignity, worth, and humanity of all people. We welcome perspectives and stories from each person in our community, seek common purpose, and confront our own biases. When each member of our community is valued, we can come together to act in compassionate and courageous ways to shape a more equitable and sustainable world.

We are seeking a candidate who values diversity and will lead efforts to center equity while administering the policies of the Honey Creek Board of Trustees.

**District Data:**

● Enrollment- 244

● Teachers- 17

● Administrators- 2 administrators, 2 coordinators (tech, school age programs)

● Counselors/social workers- 2

● Paraprofessionals- 9

● Office Staff- 1.2

● Support Staff/Other Staff: 1.5

● School buildings- 1

● Foundation allowance per pupil $ $8,700

● Annual operating budget $ 3.1 million

o Revenue $3.3 million

o Expense $ 2.9 million

● Projected fund balance % and $ 670k 20.3%

**Board of Education**

We have a dedicated, community-based Board of Trustees. Our Board policy requires a minimum 3 year service pledge. Our current community-based Board of Trustees has an average 3-6 year tenure.

President: Nicole Garcia

Vice President: Matthias Kirch

Secretary: Mary Johnson

Treasurer: Bridgette Carr

Trustee: Hillary Baldwin Steller

Trustee: Rahul Bhatnager

Trustee: Noah Hagan

Trustee: Aaron Larson

Trustee: Craig Leonard

Trustee: Sherrill MacKay

Trustee: Barnaby Pung

**Salary and Contract Information**

The Board will offer a comprehensive benefit package. Compensation will be commensurate with experience of the successful candidate and requirements of the position. A preliminary salary range of $100,000 to $120,000 has been established.

**Application Procedure**

Interested candidates should complete and submit an online application found at

https://masb.myrevelus.com/

Completed online applications must be submitted no later than 4:00 pm on March 15, 2022. No “hard copy,” fax or emailed copies accepted. If requested by the candidate, materials will be treated confidentially through the screening process. Candidate names will become public at the time an interview is scheduled.

Candidates are asked to not contact board members directly. All questions regarding the search should be directed to Jay Bennett, Assistant Director of Executive Search Services, Michigan Association of School Boards, at 517.327.5928 or jbennett@masb.org.

**Search Timeline**

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| **Action**  | **Date** |
| Application deadline | @4pm, March 15, 2022 |
| Selection of candidates to interview | March 23, 2022 |
| First round interviews | April 11&12, 2022 |
| Second round interviews/First Opportunity for Board Selection of Superintendent | April 19, 2022 |
| Board visitation (if necessary) | TBD |
| Second Opportunity for Board Selection of Superintendent | April 27, 2022 |
| Start date | July 2022 |

*The Board shall not discriminate in its policies and practices with respect to compensation, terms or conditions of employment because of such individual's race, color, religion, sex, sexual orientation, national origin, height, weight, age, marital status, political belief, disability, or handicap which does not impair an individual's ability to perform adequately in that individual's particular position or activity.*

*Honey Creek Community School is an equal opportunity employer and actively seeks applicants from historically marginalized groups. This includes but is not limited to those from diverse racial and ethnic backgrounds, gender identities, and sexual orientations.*