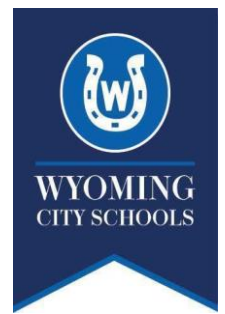


ANNOUNCEMENT OF VACANCY



May 6, 2024

Assistant Superintendent

This full-time position is available starting with the 2024-2025 school year.

Contract Days: 242

Date of Employment: August 1, 2024

The Assistant Superintendent will report to the Superintendent and have the main responsibility of overseeing curriculum, instruction, assessment, and human resources.

Requirements:

- Master's Degree or higher with emphasis in curriculum, supervision, or administration.
- Minimum of three (3) years of successful administrative experience.
- Record of highly effective instructional leadership across all curricular areas.
- Experience in assessment data analysis and knowledge of current educational trends.
- Experience in human resource processes preferred.
- A leadership style emphasizing and valuing participation, innovation, diversity, and vision.
- Strong communication skills and ability to build rapport with students, staff, and families.
- Ability to collaborate and garner perspective in order to make informed decisions.
- Excellent problem-solving skills.
- The ability to clearly articulate and support the vision of Wyoming City Schools.
- Ability to motivate and inspire others toward a culture of excellence and nurture high performance in others.
- High visibility at school functions and active participation in community events.
- A strong work ethic and attention to detail.

Refer to the links below for more information and the essential functions of the Assistant Superintendent Position.

- [*Assistant Superintendent Brochure*](#)
- [*Assistant Superintendent Job Description*](#)

Qualified candidates should apply online at:

[Applitrack](#)

Applications must include:

- Cover Letter
- Resume
- Names of 3 Professional References
- A valid Ohio Assistant Superintendent or Superintendent License

Each applicant's resume and qualifications will be evaluated and those deemed most qualified will be invited to participate in interviews.

Deadline to apply: May 17, 2024

An Equal Opportunity Employer