

An Invitation to Apply
PRINCIPAL 9-12
BURLINGTON-EDISON HIGH SCHOOL



JOB FUNCTIONS

The principal must serve as leader and manager. Successful candidate is expected to spend their time, energy and talents focused on the quality of teaching and learning at the school. Successful candidate must:

- Exhibit passion to lead and make a difference in the interest of students in the school
- Support instruction that moves away from topical, fact-seeking tasks toward inquiries that create deep conceptual understanding
- Foster the collective responsibility, growth, and capacity of others to identify historic and systemic disparities in learning environments and outcomes and to ensure that the needs, interests, and assets of non-dominant students are central in change efforts
- Demonstrated experience in creating inclusive environments where outcomes improved for typically underserved students
- Engage multiple voices—educator, family, community, and student—in processes that balance power in decision-making to improve learning environments and outcomes for each student
- Demonstrates a commitment to engaging in an inclusive and collaborative manner when interacting with families
- Facilitate explicit discussions about race, class, language, ability, gender and other group-based disparities in service of collective action to decrease those disparities
- Model transparent and ethical leadership and engage conflict productively and equitably
- Lead in the building systems and practices that utilize data to monitor student success while immediately responding to performance gaps
- Communicate in a variety of methods which provide information and successes both inside and outside the school
- Nurture a school culture of trust, collective efficacy and high expectations
- Inspire school spirit and advocate for Burlington-Edison High School in the district and community
- Ensure ongoing cycles of data, feedback and differentiated professional development to improve student learning
- Lead and support an effective student discipline system ensuring safety and promoting a positive learning environment
- Maintain a regular, visible presence in classrooms, around the school and at school events
- Demonstrate the ability to contribute positively as a member of the District Administrative Team
- Manage day-to-day operations; including supervise and evaluate staff, develop and administer school-level budgets and participate in building activities

QUALIFICATIONS

- Washington State Principal Certificate
- Master's degree in Educational Administration or related field
- Must possess excellent interpersonal communication skills; foster strong collaborative relationships
- Previous administrative experience and successful teaching experience at secondary level, working with diverse student populations; and knowledge of/experience with current trends in secondary education, preferred
- Demonstrated strengths in the following areas: student discipline and attendance; culminating projects; staff development, supervision, and evaluation; curriculum and program development; instructional leadership; building management, operation, and maintenance; parent/community relations and involvement; and extra-curricular supervision
- Priority given to applicants meeting other qualifications who are fluent in Spanish



Our Mission

The Burlington-Edison School District's mission is to educate each student for lifelong success.

- Each student aspired to learn
- Each student practices thoughtful citizenship
- Each student is equipped to pursue life options, including career and college



"Home of the Tigers"

Our Community

Burlington-Edison School District is located in beautiful Skagit Valley, close to the I-5 freeway and midway between two vibrant metropolitan centers, Seattle, Washington and Vancouver, British Columbia. The smaller communities of Alger, Allen, Bow, Blanchard, Bay View, and Edison combine with Burlington to form a district of 150 square miles serving approximately 3,200 students in grades Pre-K through 12. Anacortes, La Conner, Mount Vernon and Sedro-Woolley are neighboring communities. Citizens regularly demonstrate their commitment to quality education through support of voter-approved funding measures needed to maintain and improve schools.

Our District

Seven schools serve students in the district. Allen, Bay View, and Edison schools serve students in grades K-8. Lucille Umbarger serves students in grades 1-8 and West View Elementary serves students in Pre-K through 6th grade. Burlington-Edison High School and Burlington North Alternative High School provide educational opportunities for our students in grades 9 through 12. School district policy is set by five elected directors chosen by voters to serve four-year terms. The chief administrative officer is the Superintendent who is appointed by the Board of Directors.

Position Closes April 13, 2023

Application Procedure

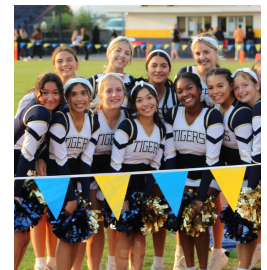
The following items must be received by April 13, 2023:

- Online application (www.be.wednet.edu)
- Letter of intent addressing the Job Functions
- Current resume
- Two current letters of recommendation
- Three confidential reference forms
- Transcript of graduate work (unofficial transcripts acceptable)
- Copy of appropriate Washington State certificate or letter stating you are eligible for certificate

All application materials can be found on our district website (www.be.wednet.edu) under the Jobs link.

Questions regarding this posting please contact:

Jennifer Whitney, Director of Human Resources
Burlington-Edison School District
927 East Fairhaven Avenue
Burlington, WA 98233
360-757-3311 | jwhitney@be.wednet.edu



The Burlington-Edison School District is an equal opportunity employer. The District shall provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion and training. Such equal employment opportunity shall be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained guide dog or service animal by a person with a disability. Ms. Jennifer Whitney, Director of Human Resources, Title IX Officer; Mr. Jeff Brown, Executive Director of Student Support Services, Section 504 Officer. The District is a smoke-free/drug-free workplace.

Conditions of Employment

Contract: 260 days inclusive of holidays and vacation
Starting Date: July 1, 2023
Application Deadline: April 13, 2023
First Round of Interviews: April 21, 2023

Base salary: \$186,424 (for the current 2022-2023 school year), as part of a comprehensive responsibility and benefits package

